

# Example Attachment A using a Contractor

## Disaster Reconstruction Program

Example when all work is completed by a contractor.

FEDERAL HOME LOAN BANK OF CINCINNATI  
Disaster Reconstruction Program  
Sources and Uses Statement  
Attachment A

Project Number: 201X16-XXXX

Homeowner's Name: John Smith

Enter amounts as shown on invoices.

Enter name of other funding source.

Description of Materials or Name of Contractor	Cost	Total Uses	Sources				Total Sources	Sources vs Uses
			DRP Grant	Sponsor	Source 2	Source 3	Source 4	
Jones Contracting	\$ 19,380.00	\$ 19,380.00	\$ 15,380.00	\$ 4,000.00			\$ 19,380.00	OK
Ace Heating & Air	\$ 2,500.00	2,500.00	\$ 2,500.00				2,500.00	OK
Recording fee	\$ 12.00	12.00	\$ 12.00				12.00	OK
ABC Inspections	\$ 108.00	108.00	\$ 108.00				108.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
Labor Costs (from attached labor breakdown)		0.00					0.00	OK
<b>Material &amp; Labor Subtotal</b>		\$ 22,000.00	\$ 18,000.00	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 22,000.00	
Administrative Costs (max 10% of total costs)	\$ 2,000.00		\$ 1,800.00	\$ 200.00			2,000.00	OK
<b>Total</b>		\$ 24,000.00	\$ 19,800.00	\$ 4,200.00	\$ 0.00	\$ 0.00	\$ 24,000.00	

No labor costs should be shown here as all work was completed by a contractor.

<b>Maximum Permissible Admin Fee</b>	<u>\$ 1,800.00</u>	
Requested Admin Fee	\$ 1,800.00	(Subject to Maximum of 10% or \$2,000)
Admin Fee Reduction	-	
<b>Final Admin Fee</b>	<u>\$ 1,800.00</u>	
Adjusted DRP Grant Request	\$ 19,800.00	
DRP Grant Reduction	-	
<b>Final Grant Amount</b>	<b>\$ 19,800.00</b>	

Is this amount equal to or less than the amount reserved?

"OK" indicates the Sources and Uses balance.

This worksheet should be blank as all work was completed by a contractor.

**Homeowner:** John Smith

This labor breakdown should **ONLY** be used if the Sponsor's employees complete the work. Do not use this form if all work was completed by a contractor. Do not include project oversight or travel as a labor cost. Those costs must be included in the admin fee. Also, inspection fees should not be included here.

## Invoice

**Jones Contracting**  
100 Main Street  
Anywhere, TN 12121

Date	7/1/14
Invoice #	1234
Account#	
Terms	
Due Date	7/15/14
Project	Smith

### Invoice for:

John Smith  
202 West Sycamore Street  
Anywhere, TN 12121

The invoice must show the homeowner's name and/or property address.

Description	Qty	Rate	Amount
Tear off and replace roof with asphalt shingles		\$5,000.00	\$5,000.00
Remove and replace all damaged drywall		\$3,500.00	\$3,500.00
Paint interior		\$5,000.00	\$5,000.00
Remove and replace all windows		\$5,880.00	\$5,880.00
		Total	\$19,380.00

Describe all work completed.

Amount shown on Attachment A.

## Invoice

**Ace Heating & Air**  
350 Main Street  
Anywhere, TN 12121

Date	7/1/14
Invoice #	15
Account#	
Terms	
Due Date	7/15/14
Project	Smith

### Invoice for:

John Smith  
202 West Sycamore Street  
Anywhere, TN 12121

The invoice must show the homeowner's name and/or property address.

Description	Qty	Rate	Amount
Replace HVAC		\$2,500.00	\$2,500.00
<div>Describe all work completed.</div>			
Total			\$2,500.00

Amount shown on Attachment A.

Recording fee for Restrictive Covenant to add retention language to deed.



ROLL/IMG: 820/1516-1517	
13020344	
2 PGS : AL - DECLARATION	
CHELSIE BATCH: 97275 11/18/2013 - 02:17 PM	
VALUE	0.00
MORTGAGE TAX	0.00
TRANSFER TAX	0.00
RECORDING FEE	10.00
ARCHIVE FEE	0.00
DP FEE	2.00
REGISTER'S FEE	0.00
TOTAL AMOUNT	12.00
STATE OF TENNESSEE, WASHINGTON COUNTY	
GINGER B. JILTON	
REGISTER OF DEEDS	

Amount shown on  
Attachment A.

## Invoice

**ABC Inspections, Inc.**  
455 Alamo Road  
Anywhere, TN 12121

Date	8/15/14
Invoice #	122
Account#	
Terms	
Due Date	8/30/14
Project	Smith

**Invoice for:**

John Smith  
202 West Sycamore Street  
Anywhere, TN 12121

The invoice must show the homeowner's name and/or property address.

Description	Qty	Rate	Amount
Pre and post inspections		\$108.00	\$108.00
Describe all work completed.			
Total			\$108.00

Amount shown on Attachment A.