

CMPHF Example Attachment A

All Work Completed by a Sponsor

FEDERAL HOME LOAN BANK OF CINCINNATI
Carol M. Peterson Housing Fund
Sources and Uses Statement
Attachment A

Example when work is completed by the Sponsor's staff.

Enter amounts as shown on receipts.

Enter name of other funding source.

Project Number: 201415-XXXX

Homeowner's Name: David Jones

Description of Materials or Name of Contractor	Cost	Total Uses	Sources				Total Sources	Sources vs Uses
			CMPHF Grant	Sponsor	Name of Source 2	Name of Source 3		
Hardware store-materials	\$ 717.70	\$ 717.70	\$ 717.70				\$ 717.70	OK
Your Paint Store-materials	\$ 635.77	635.77	\$ 435.77	\$ 200.00			635.77	OK
Home Plumbing Store-fixt	\$ 2,027.00	2,027.00	\$ 2,027.00				2,027.00	OK
Recording fee	\$ 12.00	12.00	\$ 12.00				12.00	OK
ABC Inspections	\$ 100.00	100.00	\$ 100.00				100.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
		0.00					0.00	OK
Labor Costs (from attached labor breakdown)		2,336.00	\$ 2,336.00				2,336.00	OK
Material & Labor Subtotal		\$ 5,828.47	\$ 5,628.47	\$ 200.00	\$ 0.00	\$ 0.00	\$ 5,828.47	
Administrative Costs (max 10% of total costs)		562.85	562.85				562.85	OK
Total		\$ 6,391.32	\$ 6,191.32	\$ 200.00	\$ 0.00	\$ 0.00	\$ 6,391.32	

Maximum Permissible Admin Fee \$ 562.85

Requested Admin Fee \$ 562.85 (Subject to Maximum of 10%)

Admin Fee Reduction (0.00)

Final Admin Fee \$ 562.85

Adjusted CMPHF Grant Request \$ 6,191.32

CMPHF Grant Reduction -

Final Grant Amount \$ 6,191.32

Is this amount equal to or less than the amount reserved?

"OK" indicates the Sources and Uses balance.

Labor costs should be shown here as all work was completed by the Sponsor. The amount is calculated and carried over from the Labor Breakdown tab.

The graph shows a line that starts at a low level, rises to a peak, then falls to a level below the starting point, and finally remains constant at that lower level.

This spreadsheet should only be completed when work is performed by the Sponsor's staff.

This labor breakdown should ONLY be used if the Sponsor's employees complete the work. Do not use this form if all work was completed by a contractor. Do not include project oversight or travel as a labor cost. Those costs must be included in the admin fee.

Total Labor Cost	\$ 2,336.00
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hardware store
ANY TOWN
555-555-5555

STORE: 00401 REGISTER: 002
CASHIER: Mary
Customer: David Jones

Receipt
identifies the
homeowner.

CUSTOMER RECEIPT COPY
CUSTOMER NUMBER:
10312547175999

White Pine 2 x 4 82.08
508214-006 36 @ 2.28

Shingles 550.00
807469-002 10 @ 55.00

Felt 45.00
505453-033 3 @ 15.00

=====

SUBTOTAL	\$677.08
SALES TAX	40.62
TOTAL	\$717.70

=====

Amount
shown on
Attachment
A.

=====

Charged to	\$717.70
credit card	

Receipt required for
all returns.

Your Paint Store
ANY TOWN
555-555-5555

STORE: 00401
REGISTER: 002
CASHIER: John
Customer: D.Jones

Receipt
identifies the
homeowner.

CUSTOMER RECEIPT COPY
CUSTOMER NUMBER:
10312547175999

Glidden White 319.90
Ceiling
508214-006 10 @ 31.99

Glidden Grey 244.93
Satin
807469-002 7 @ 34.99

4 Pack Paint 34.95
Rollers
505453-033 5 @ 6.99

=====

SUBTOTAL	\$599.78
SALES TAX	35.99
TOTAL	\$635.77

=====

Amount
shown on
Attachment
A.

Charged to Credit
Card
Receipt required for
all returns.

Customer: David Jones

Invoice

ABC Inspections, Inc.
455 Alamo Road
Anywhere, TN 12121

Date	8/15/14
Invoice #	157
Account#	
Terms	
Due Date	8/30/14
Project	Jones

Invoice for:

David Jones
454 Jones Road
Anywhere, TN 12121

The invoice must show the homeowner's name and/or property address.

Description	Qty	Rate	Amount
Pre and post inspections		\$100.00	\$100.00
<div>Describe all work completed.</div>			
Total			\$100.00

Amount shown on Attachment A.